



বাংলাদেশ চিনি ও খাদ্য শিল্প কর্পোরেশন

চিনিশিল্প ভবন, ৩ দিলকুশা বা/এ, ঢাকা -১০০০।

BANGLADESH SUGAR & FOOD INDUSTRIES CORPORATION

HEAD OFFICE : CHINISHILPA BHABAN, 3, DILKUSHA C/A, DHAKA-1000.

website : www.bsfc.gov.bd

No. 36.04.0000.011.35.003.18.1714

Dated: 16.10.2019

Office Order

In reference to the Ministry of Industries No. 36.00.0000.053.08.021.18.440 dated 30.09.2019 the following officials will participate the **"Workshop on Leadership Development Programme"** in Indonesia under the following terms & conditions :

Serial	Name, Designation of the officers	Expected vacation period
01.	Mr. Md. Humayun Kabir General Manager (Finance) -in Charge Thakurgoan Sugar Mills Ltd.	From 16.10.2019 to 21.10.2019 or 06 days from the date of departure.
02.	Mr. Md. Mazharul Hoque Khan Chief MIS (in Charge) Bangladesh Sugar & Food Industries Corporation	From 16.10.2019 to 25.10.2019 or 10 days from the date of departure.
03.	Mr. Md. Sayem Bin Solaiman, General Manager (Finance) -in Charge Rajshahi Sugar Mills Ltd.	From 16.10.2019 to 21.10.2019 or 06 days from the date of departure.

Conditions:

1. All expenses of this travel will be carried the invited authority and themself;
2. In this trip will not be financial implactions of the Govt. or the organization;
3. During the tour period will not be draw salaries and allowances in foreign currency;
4. Duration period of Ex-Bangladesh leave cannot extend.

Md. Rafiqul Islam
16.10.2019
(Md. Rafiqul Islam)
General Manager (Adm)
Phone : 88-02-9550911

Distribution : Concern Officials.

No.36.04.0000.011.35.003.18.1714

Date: 16.10.2019

Copy for kind information & necessary action (Not in the order of seniority) :

1. Director, Immigration & Passport Dept, Govt. of the republic of Bangladesh.
2. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
3. Deputy Manager (co-ordination) to the Chairman, BSFIC, Dhaka.
4. ACO/Deputy Manager(co-ordination),Director(), BSFIC,Dhaka.
5. P.S. to Secretary, Ministry of Industries, 91, Motijheel C/A, Dhaka.
6. Mrs. Nilufar Jesmin Khan, Senior Assistant Secretary, Ministry of Industries.
7. Controller of Accounts, BSFIC, H.O. Dhaka.
8. Chief/General Manager (), BSFIC, H.O. Dhaka.
9. Managing Director, Related Sugar Mills.
10. GM (ICT), BSFIC, H.O. Dhaka-To upload in the website of BSFIC.
11. Office Copy.

Md. Rafiqul Islam
16.10.2019
(Md. Rafiqul Islam)
General Manager (Adm)